

EVENT INFORMATION

Check your membership list to verify that all event participants have been reported as dues-paying members to the state and national offices. **Event participants must be on record as paying state and national dues by March 1, 2018. If dues have not been paid, event participants will be disqualified. If you are entering student names between February 20 and March 1, you should pay for their membership by credit card to ensure credit for their membership payment.**

There were multiple name/procedure changes to the competitive events this year; please be sure to use the posted state handbook and read the event information and correspondence from your regional director carefully.

1. One new event was incorporated at the regional/state level: Broadcast Journalism
2. Public Speaking I is now Introduction to Public Speaking
3. Public Speaking II is now Public Speaking
4. FBLA Principles and Procedures is now Introduction to FBLA
5. Top three winners in written test only events are eligible to compete at the SLC.
6. SLC Online preliminary test events: *Banking and Financial Systems, Entrepreneurship, Future Business Leader, Global Business, Help Desk, Management Decision Making, Management Information Systems, Marketing, and Network Design*; top three regional winners will now be allowed to take the online test prior to the SLC. Top 10 finalists on the test portion will advance to finals on Saturday. Finalists will be posted after the opening session Friday evening.
7. Client Service, Impromptu Speaking, Introduction to Public Speaking, Public Speaking events ONLY. Top two regional winners will advance to SLC. Preliminary rounds will be held on Friday; finals will be held on Saturday.

Due Dates. Event entries and forms are to be POSTMARKED BY the due dates indicated on the SLC 2018 Calendar. If your chapter's regional conference occurs after March 15, you are not required to include regional conference information in your Local Chapter Annual Report, but it still must be postmarked by the annual due date. **Skill events are due uploaded to the submission site by March 26, 2018.**

Before entering a state event, please review carefully the guidelines included in the 2017-2018 edition of the **Virginia FBLA State Handbook**. The Career and Technical Education Resource Center has made this a live document; we recommend that you do not download a copy but work from the currently published document. If edits are needed for clarification purposes, this allows you to work with the most up-to-date information.

Contestants must furnish their own No. 2 **sharpened** pencils/erasers and for written tests. **Four-function calculators will be provided.** Cell phones are not allowed in

the testing room. Students may leave their cell with the event administrator outside the testing room. Because of some complaints about cheating, any students caught with a cell phone in the testing room will be escorted from the room, and the scantron will not be graded. We will make this announcement before each testing session commences. There are no exceptions to this regulation.

Chapters must earn 100 points (60 points for middle level chapters) to be recognized as Honor Chapters.

Refer to the VIRGINIA FBLA STATE HANDBOOK to determine whether or not a second place student at the regional level is eligible to compete at the state level.

First- through fourth-place state winners in all events are eligible for national competition. As regulations have changed drastically for these events, please be sure to read the information for the appropriate level of competition (i.e.—the Virginia FBLA State Handbook for state competition; the Chapter Management Handbook for national competition). If a student is eligible for national competition and you would like to register them for the event, please complete the NLC confirmation form by the published deadline.

NOTE: Advisers of students eligible for NLC competition MUST attend the NLC meeting immediately following the awards program. **If this is impossible**, advisers MUST designate someone to represent their winners.

State and National Skill Events Testing: State tests for Computer Applications, Database Design and Application, Spreadsheet Application, and Word Processing will be administered by either the regional director or school site testing (ask your regional director which applies for your region). National FBLA will continue the home-state testing procedure for 2018 national skill events. Information concerning the National Skill Tests will be given at the State Leadership Conference. Remember, Format Guides are allowed in the testing area.

State Conference Pre-testing: Preliminary state tests for Banking and Financial Systems, Entrepreneurship, Future Business Leader, Global Business, Help Desk, Management Decision Making, Management Information Systems, Marketing, Network Design and Parliamentary Procedure will be administered on-line prior to the SLC. Information will be sent to the advisers of the regional winners. Finalist will be announced at the conclusion of the Opening Session. We know this is not ideal; however, due to Spring Breaks, we have to allow testing through Wednesday, so we do not receive results until sometime Friday afternoon. We must verify registration of the competitors as well as the results; many years, this is going on DURING the opening session. Please understand that this activity is no different than an Accounting student taking the test at the SLC and finding out Saturday night that they didn't make top 5—your students just didn't have to take the test in business attire!!!